

IM-460 - Loading Rates

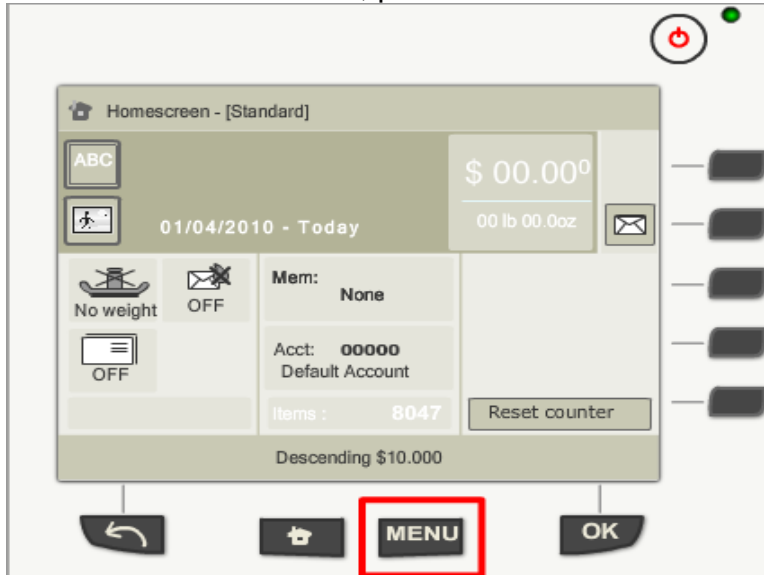
Introduction

The following conditions must be met before loading rates:

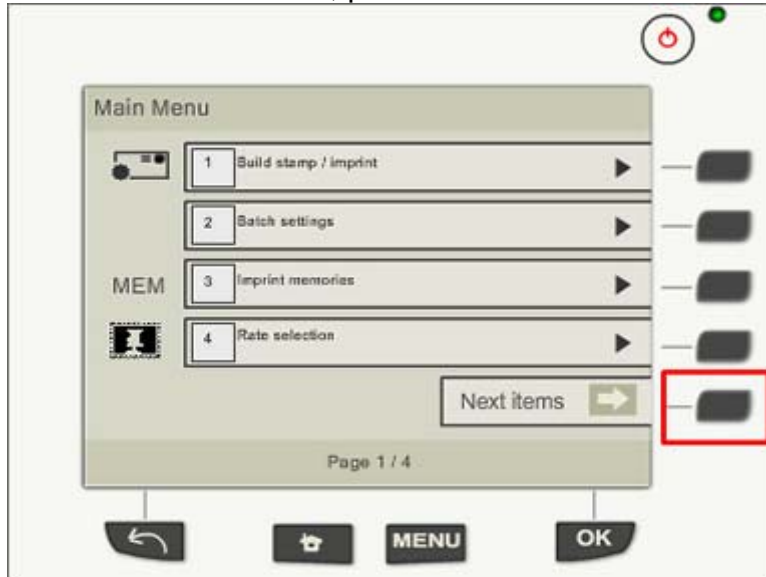
- The customer must have a rate protection contract.
- The machine must be declared.

Loading Rates

1. From the Homescreen, press the “MENU” button.



2. From the Main Menu, press the “Next items” button.

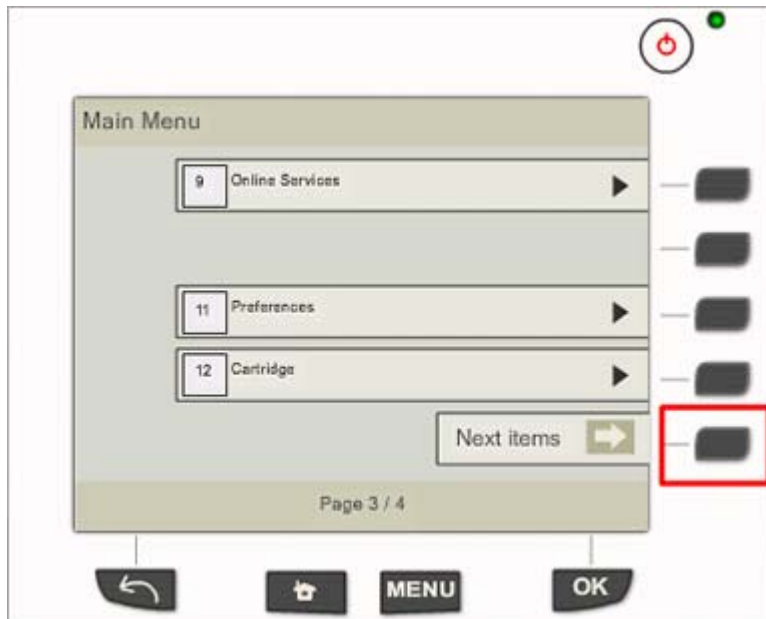


Limitations of this Document

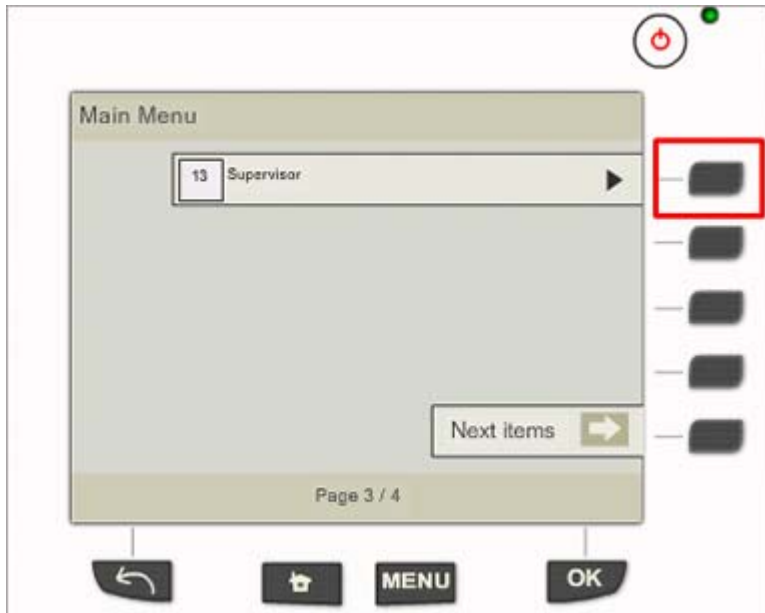
3. Press the **“Next items”** button to access the next page of options.



4. Press the **“Next items”** button to access the next page of options.



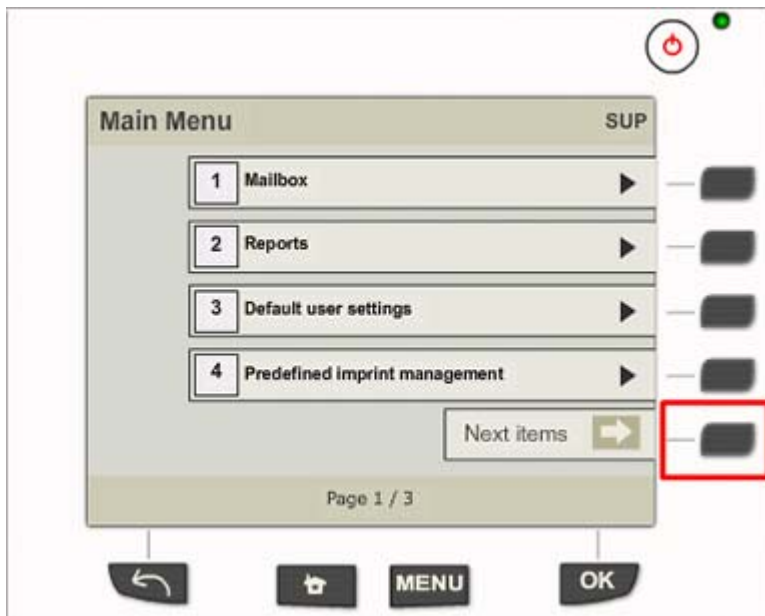
5. Press the “**Supervisor**” button.



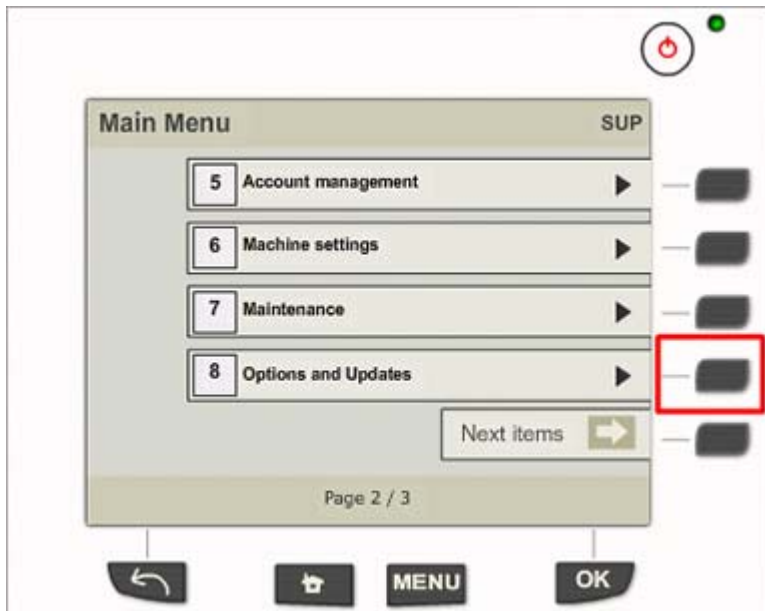
6. Using the numeric keypad, enter the Supervisor PIN code, “**09430**”.
- Press the “**OK**” button.



7. From the Supervisor Main Menu, press the “Next items” button to access the next page of options.



8. Press the “Options and Updates” button.

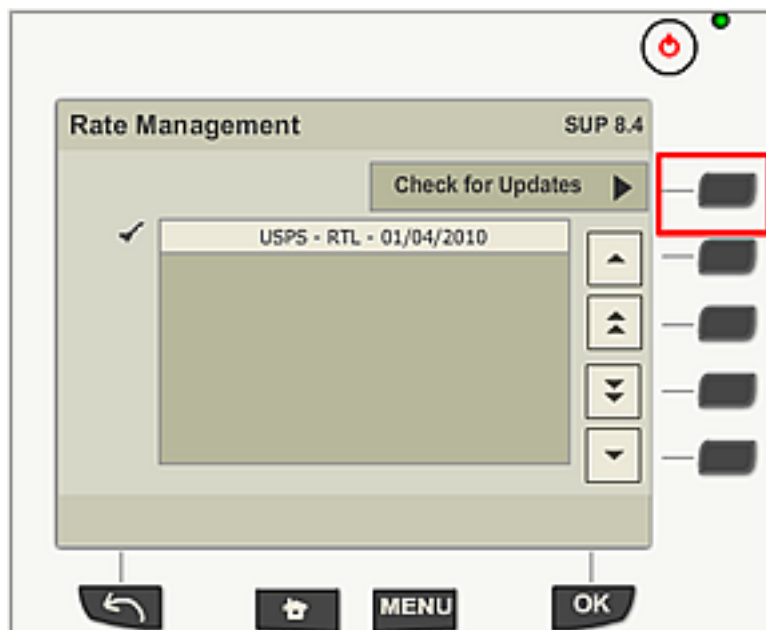


9. Press the “Rate Management” button.

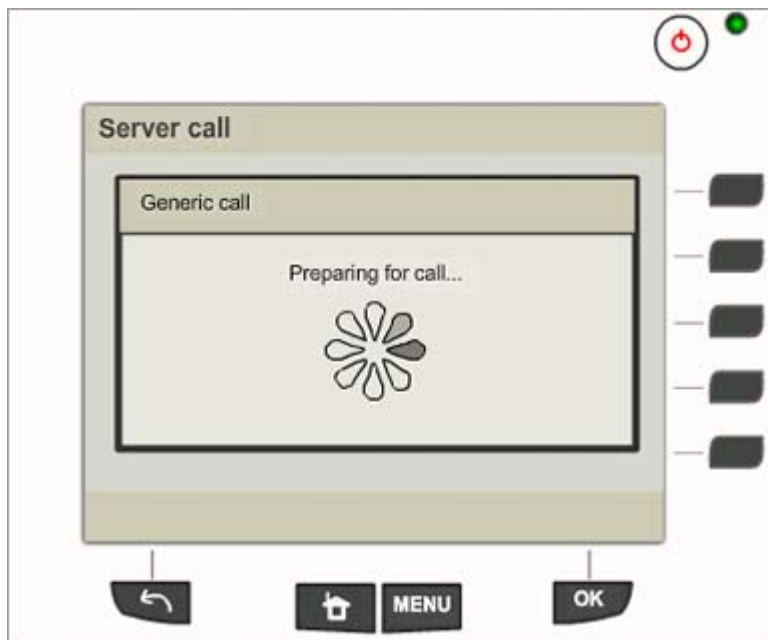


10. Press the “Check for updates” button.

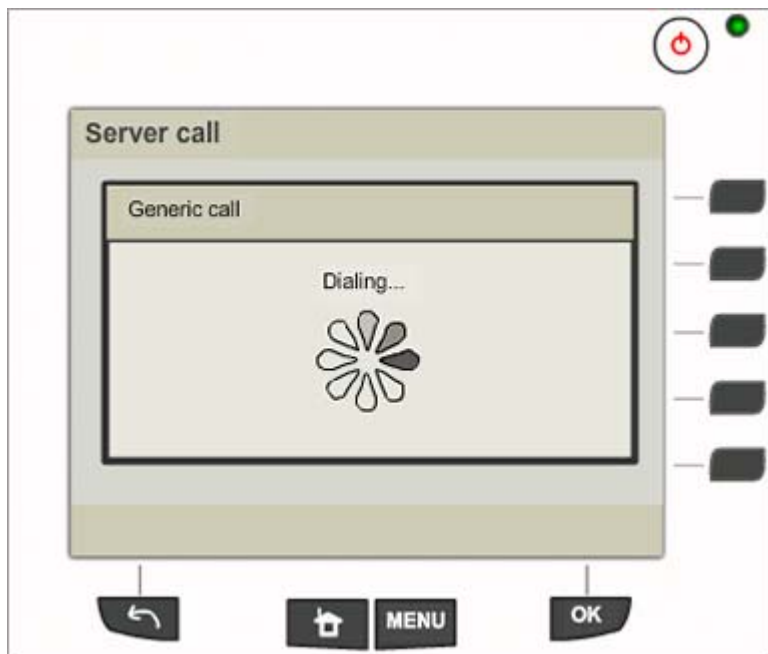
- The rate to be loaded **USPS - RTL – 01/04/2010** will have a check mark next to it.



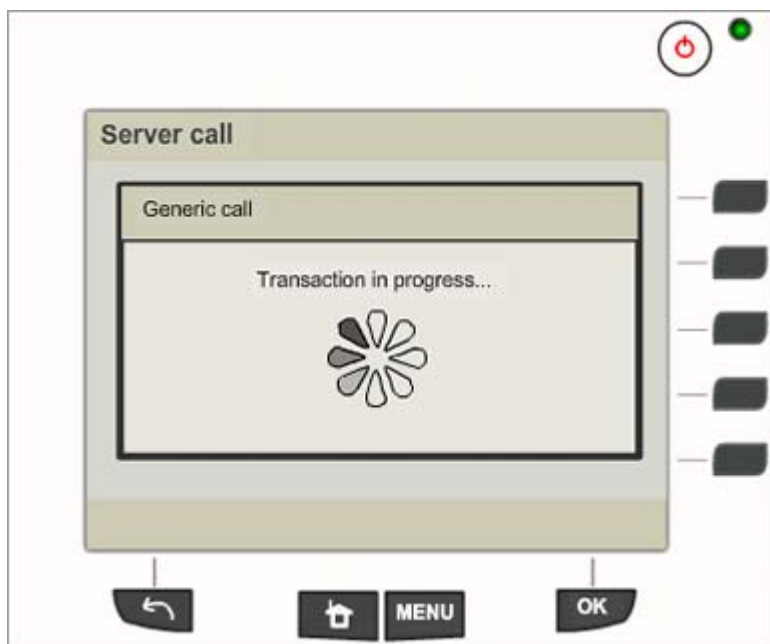
11. The machine is preparing for the Generic call.
- Do not interrupt this process.



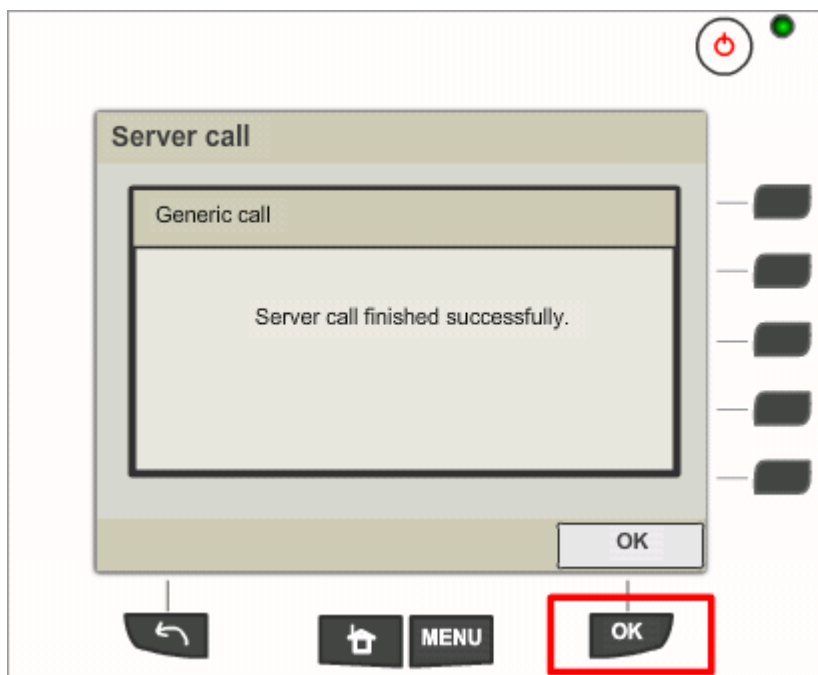
12. The machine is connecting to the server.
- Do not interrupt this process.



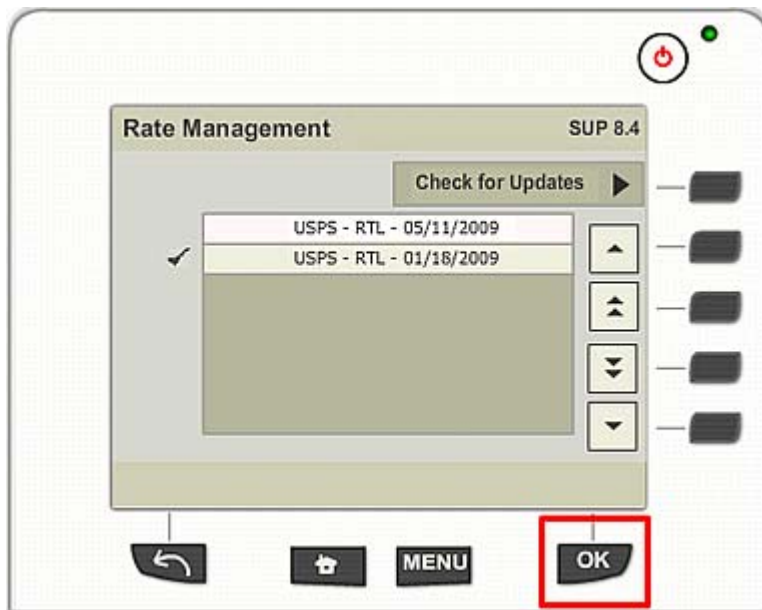
13. The transaction is in progress.
- Do not interrupt this process.



14. The Generic Call finished and the rates loaded successfully.
- Press the "OK" button.



15. The current rates are indicated by the check mark.
- The new rates, **USPS – RTL – 01/04/2010**, will become active on the effective date.
 - Press the “OK” button.



16. Press the “SLEEP / WAKE” button to exit Supervisor mode.

